**ACVD Question Submission Guidelines**

**Multiple Choice**

1. Each question is worth 1 point.

2. Each question has 1 answer and 3 distractors

3. Avoid questions about trivia and minutia

4. Stem

 a. Avoid negative questions

 b. Do not use: “The most common”, “All”, “Always”, “None”, “Never”

5. Distractors

 a. All distractors should be similar in length to answer

 b. Avoid giving clues to the answer through structure or grammar

 c. Do not use: true/false, “all of the above”, “none of the above”, “A and C but not D”

6. All answers should have at TWO references

* 1. One must be from the Reference List
	2. Preferably within past 5 years (up to 10 years)

7. Provide following reference information

 a. Author(s)

 b. Title of article or chapter

 c. Title of journal or book

 d. Year of publication

 e. Page numbers

# ACVD Question Submission Form

Multiple Choice, Digital Images, Histopathology Application of Knowledge

Submitter:

Email address or contact information:

Year of submission:

Please note your recommended category for this question:

Bacteriology/virology Mycology

Endocrinology Oncology

Immunology and inflammation Parasitology

Internal medicine Pharmacology

Miscellaneous Structure and function **⁯**

Mentors: program to receive credit for questions: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**To receive full credit for question submission, attach:**

**1. Question**

**2. Complete answer key**

**3. Digital Images if applicable**

**4. Minimum of 2 complete references**