

MINUTES  
ACVD MENTOR'S MEETING

Wednesday, May 10, 2023  
Seattle, WA

The meeting was called to order at 1:00pm by A. Schick. Members present were Drs. Affolter, Akucewich, Bachtel, Banovic, Berger, Bizikova, Blessing, Bloom, Boord, Borio, Bourgeois, Bowden, Boyd, Canfield, Clark, Cole, Contreary, A. Cox, Crow, Defalque, DeBoer, Doerr, Drake, Eisenschenk, Ganz, Garfield, Gimmler, Goodale, Griffies, C. Griffin, Hall, Heinrich, Hoff, Hoppers, Inga, Kirby, Koch, Korbelik, LeRoy, T. Lewis, Lo, Lockwood, Marsella, McFadden, Mendelsohn, R. Miller, Milley, Mount, Mueller, Murphy, Muse, Palmeiro, Pariser, Parnell-Turner, Patterson, Petersen, Pieper, Pucheu-Haston, Ravera, Rich, Richman, Rook, Rosenberg, A. Schick, Schwassmann, Senter, Shipstone, Short, Simoes, Solc, C. Souza, Spiegel, R. Thomas, Thompson, Tomich, Udenberg, Webb-Milum, A. White, Wyatt, Yen, Young and A. Borich was present.

**INTRODUCTION – A. Schick**

Thank you to the chairs and members of the standing committees!

**EDUCATION COMMITTEE – J. Gimmler**

There are nine members of the committee: Drs. J. Gimmler (chair), A. Bourgeois, R. Mount, A. Detwiler, J. Peters-Kennedy, C. Cain, J. Short, M. Clark and K. Rook.

The committee reviewed fifty-one annual progress reports in 2022. Forty-nine of them were approved while two programs required remediation. Currently there are twenty academic programs with twenty-three residents and twenty-four private practice programs with twenty-eight residents.

In March 2022 the committee received three new program applications and one program with a major change. In November we received nine new program applications. In 2022 one program was placed on probation. In March 2023, we received two new programs and one program with major changes.

The committee is currently reviewing the second round of program recertifications. The goals are to update the education guidelines to reflect new policies. This includes the requirement for mentors to participate in the subject matter expert (SME) program. Mentors will need to participate once every six years. The committee will be changing submission deadlines as follows:

February 1 will be the only submission date for new program applications

May 1 will continue to be the due date for resident progress reports

May 15 will continue to be the due date for mentor progress reports

November will be the deadline for the committee to review program recertifications.

J. Gimmler is rotating off the committee and A. Bourgeois will be the new chair and R.

Mount will be the chair-elect.

## **CREDENTIALS COMMITTEE – D. Simoes**

There are eight members of the committee: Drs. D. Santoro and D. Simoes (co-chairs), H. Edginton, E. Goodale, J. Schissler, K. Voie, D. Wyatt and Z. Zhou.

In January 2022 one case report was submitted. It required additional details and then passed. In August 2022, three case reports were reviewed. Two were accepted and one failed. Three of the four case reports submitted in 2022 passed for a 75% pass rate. Residents are required to submit only one case report to meet the credentials requirement. There is no longer a case report publication option.

In 2022, eighteen credential's packets were submitted and all were accepted.

For the first time, in 2023 the committee scheduled 15-minute calls with first year residents. This was designed to introduce the committee members and increase communication. Overall, the meetings were well received. A post call survey revealed the residents believe the calls should continue to be mandatory and could extend to 30-minutes. Suggested including second year residents as well.

D. Simoes term on the committee is now done. D. Santoro will stay on as past-chair and E. Goodale will be the new chairperson. The committee would like to add two additional members.

Due to WCVD10 next year there has been discussion regarding making an exception for residents who will present at WCVD10 in July 2024, after the June 1<sup>st</sup> credentials deadline. The committee would like to encourage mentors to discuss future presentation requirements and meeting options with residents when they start training. Should strive to find alternative meetings where residents can present their work within the existing time frame and deadlines. Exceptions should truly be exceptions for reasons such as COVID rather than when during the year WCVD holds their meeting.

Plan to continue offering support to residents and mentors with office hours, calls with residents and an open-door policy for mentors.

## **EXAMINATION COMMITTEE – C. Dong**

Committee members include: Drs. Dong (Chair), Bizikova, Gould, Herrmann, Inga, Jordan, Laporte, Klingler, Milley, Simpson, Tham and Tunhikorn.

Twenty-three candidates completed the exam in 2022. Seventeen candidates passed the exam for a 73.9% pass rate. 84.21% of the first-time takers passed the exam. In 2022 we utilized the company, Prometric for test development and administration. Their development side is great however we were very disappointed with their administration team. This year we are going back to an in-person exam to be held in Texas. Robert Malinowski will provide administration services and B. Tham and C. Milley will be present to help proctor.

The fee of \$3,200 will remain the same this year. Candidates are required to pay a \$1,000 deposit by June 1, 2023 and the remaining balance of \$2,200 by September 1, 2023. Royal Canin offers a resident support program with a \$1,000 stipend for the exam for first time test

takers. In order to receive this support, residents must sign up for the program and participate in the required webinars with Royal Canin.

The committee wants to thank the members who participated in the SME sessions! Every mentor will be required to participate once every six years in the SME process to help the committee. We want you to know the committee does use questions submitted by candidates which is a requirement for them to take the exam. The committee would like to request the questions earlier than the current June 1<sup>st</sup> due date to potentially utilize them in the year they are submitted.

A new, fifteen question mock exam was created this year and has been posted on the website.

C. Dong is leaving the committee and B. Tham will be the new chair.

### **CLOSING REMARKS – A. Schick**

There are funds available in the Research Foundation however the number of proposals and quality has decreased. We are working with the grant committee and will be posting examples of acceptable proposals and study design information to help applicants. May consider adding scientific design/grant writing to the Resident Education Forum schedule.

In 2022, Dr. Karen Trainor provided two, 2-hour live dermatohistopathology sessions, basic and advanced to the residents. We are looking into having other sessions, perhaps grant writing, professional development, time management, etc. for the residents. If you have ideas or suggestions, please contact A. Schick.

Boehringer-Ingelheim provided a pre-congress day for residents in 2022 and 2023. This year was DISC training. They are considering emotional intelligence as a future topic. Would mentors be interested in participating in DISC training? Want to support mentors in their communications and interactions with residents. Show of hands indicate mentors would be interested in DISC training.

Reminder: Please reinforce with your residents the need for them to go to the website often. There is a wealth of information and resources available including training requirements, submission due dates, announcements and offers, etc.

The meeting was adjourned at 1:48pm.

Respectfully submitted,  
Alexis Borich  
ACVD Executive Secretary