

MINUTES  
ACVD MENTOR'S MEETING

April 22, 2021  
Virtual Meeting

The meeting was called to order at 12:32pm by A. Patterson. Members present were Drs. Angus, Austel, Berger, Bizikova, Bloom, Boord, Bourgeois, Budgin, Cain, K. Campbell, Canfield, Clark, Cole, Diaz, Diesel, Dong, Duclos, Fadok, Frank, Frazer, Ghubash, Gram, J. Griffies, C. Griffin, J. Griffin, Hall, Hansen, Holm, Jazic, Kennis, Kirby, Koch, Lo, McFadden, Mendelsohn, Messinger, Morris, Mount, Muse, Outerbridge, Palmeiro, Petersen, Pieper, Pucheu-Haston, Reiter, Rook, Rosenberg, Rosenkrantz, Rothstein, Sauve, A. Schick, Schissler, Simoes, Spiegel, Stokking, Thompson, Torres, A. White, S. White, Yen, Yu. A. Borich was also present.

**OPENING REMARKS – A. Patterson**

Thank you to Stallergenes-Greer for sponsoring UberEats vouchers for the mentors. Due to a glitch the voucher has been extended through Friday.

The past year has certainly been challenging. The ACVD committees deserve our gratitude for doing a great job during a very difficult time. Please extend grace to one another and realize we all share a common goal and purpose to train and support the residents.

In 2017-2018, with the help of Prometrics we completed the ten-year update of our job analysis. This process is a requirement of the ABVS. That document served as a blueprint for establishing what knowledge, technical skills, and professional skills a new dermatologist should possess. In 2019 we established training benchmarks and wrote the first exam based on the job analysis. Due to the pandemic, in 2020 we held the certifying examination remotely instead of cancellation, as many Colleges did.

In the past year we have been reviewing and updating the Credentials and Education guidelines. As a comparison, in 2010 there were a total of thirty-six training programs and in 2020 there were fifty-two programs. This created a marked workload increase for the standing committees.

The committee reports were posted on the ACVD website on the News & Info page March 15 with a request for comments within 30 days.

**CREDENTIALS COMMITTEE – D. Simoes**

Committee members include: Drs. Santoro (co-chair), Simoes (co-chair), Edginton, Goodale, Milley, Schissler and Voie.

In 2020 twenty-four case reports were submitted. Of those, eleven were accepted on first review, seven were resubmitted and five of them were subsequently accepted. Two case reports failed. The overall pass rate was 66.6%

Ten case report alternatives were submitted and all were accepted.

Fifteen credential's packets and re-credentials documents from one candidate were submitted for the June deadline and all were accepted.

The committee goals in 2020 and this year continue to include improving the case report grading process, foster positive relations within the College, improve the understanding of the grading process and to increase the accessibility of the committee members. In response, the committee developed and started using a new grading rubric for case reports in January. Additional active items include:

1. Review and edit reviewer comments to foster more positive and constructive feedback to residents.
2. Institute an open-door policy for mentors to discuss case reports.
3. Institute scheduled office hours for residents with failed case reports to discuss their questions and concerns.

Dr. Fadok contributed a list of acceptable case report topics; it is included in the guidelines posted on the website on the Credentials page.

#### **AD-HOC CREDENTIALS COMMITTEE – D. Morris**

The ad hoc committee members include: Drs. Morris (Chair), Berger, Diesel, Doerr-Sigfried, Fadok, C. Griffin, Moriello, Santoro, A. Schick and Simoes.

The committee was formed due to concerns regarding ethical oversight for the publication requirement and to consider the case report requirement.

In preparation the committee reviewed the 2018 job analysis, Credentials Guidelines, Benchmarks, 2010 ad hoc Credentials Committee report and a proposal from the ECVD regarding critically appraised topics (CATs) as a substitute for case reports. Information from a survey of other ABVS specialty colleges was also considered. A survey of the above ad hoc members determined that all supported having a case report and felt the publication requirement was important.

During the last five years no residents have missed acceptance of their publication due to the length of time a reviewer took to complete the review. Some papers have been declined.

The committee discussed the formation of an ethical review board and the ABVS was approached; however, it declined to participate. Ethical oversight in private practice should be conducted with best practices in mind and the pet owner should be informed and sign a consent form.

Of the fourteen specialty colleges that replied to the survey, three of them still have a case report requirement. The ECVD CATs were rejected as they did not fulfill our Benchmarks. The case report recommendations proposed in 2010 were reviewed and the committee elected not to pursue them again. Based on review and discussion, the committee member agrees and recommend we eliminate one case report requirement and change from 2 case reports/case report alternatives to one 1 traditional case report. That means published case report alternatives would no longer be accepted. The committee also recommends we keep the publication requirement as currently stated and that publication acceptance must occur prior to taking the certifying examination.

The ACVD Board of Directors supports the ad hoc committee's recommendations. The following new requirements will officially go into effect May 31, 2021:

1. Residents starting training in July 2021 will be required to submit and pass one traditional case report. Alternative case reports will no longer be accepted.
2. All current residents finishing programs in 2021, 2022 or 2023 will be allowed to submit either 1 traditional case report or 1 alternative case report publication with acceptance by June 30 in the year they intend to take the certifying exam. If a current resident has passed one traditional case report or has an acceptance letter for an alternative case report that will count towards their one case report requirement.
3. All residents will be required to complete and publish one original research paper. The publication must be accepted for publication in a refereed, reputable journal in which he/she is the first author. Acceptance of the manuscript must occur by June 30 of the year in which the candidate intends to take the board examination.

Questions:

1. What was the previous case report pass rate? In 2019 it was 50%, in 2020 it was 45.8%.
2. What is the appeals process? The appeals process for credentialing (appeal due to denial of credentials) is outlined in the Bylaws that are posted on the website. The appeal review process for case reports is detailed in the Credential's Guidelines, also posted on the website.
3. Where are the Board of Directors recommendations regarding the ad hoc committee proposals? They are posted on the website with the 2020 annual committee reports on the News & Info page.

### **EDUCATION COMMITTEE – A. Rosenberg**

Committee members include: Drs. A. Rosenberg (Chair), Jacqueline Gimmler (co-chair), Bourgeois, Detwiler, Diesel, Mount and Peters-Kennedy. Dr. Gimmler will be the new chairperson starting April 26, 2021.

The Education Committee is working to update and reorganize the guidelines. They will be reviewed by an attorney then posted for mentors to review prior to approval. The minimum case requirement has been updated and will be in the new guidelines.

In 2020, fifty-four annual resident and mentor assessment reports were submitted. All passed on review. A few issues were noted such as the lack of case rounds, histopathology review and basic science.

Programs were asked to submit updated website descriptions and all complied.

One new formal program was approved, seven new individual programs were approved and one program was submitted then withdrawn. Several programs were reviewed for changes in mentors.

In the new guidelines the program terms, formalized and individual will be changed to provisional and established. Provisional will be for new programs when they are approved. A program recertification process will occur every six years for all programs. After a program is recertified once it will change to an established program. A new residency program application is being developed to help streamline the application and review process.

It is anticipated that the committee will start recertification review of all programs beginning in 2022. All programs will be given a least five to six months' notice when their review will be do. The committee plans to review 5-10 programs each year. With the recertification process, all current two-year training programs will be required to change to three-year programs. Anticipate January will be the due date for recertification.

### **EXAMINATION COMMITTEE – K. Rook**

Committee members include: Drs. Dong (Chair), Bizikova, Fadok, Gould, Jordan, Laporte, Roberts, Rook (past chair), Simpson, Tham, Tunhikorn and A. White.

The 2020 exam was initially planned to be in person. Due to the worldwide pandemic, the decision was made in August to administer the exam using a remote proctor with ExamSoft. The exam was held November 7. Nineteen candidates took the exam. Of those, sixteen took it for the first time and three for the second time. Thirteen first time takers passed the exam for a 81.3% pass rate. All three second time takers passed the exam. The overall pass rate was 84.2%. All candidates were notified in December.

In 2020 we hired an outside exam administrator to help with the remote format. Prometric has continued to assist with exam development and review.

The residents have been notified the 2021 exam will be held in person, November 6 at the DoubleTree Hotel in Irving, Texas. We will continue to monitor health and travel concerns due to the pandemic and make adjustments, if warranted. We are looking to transition to remote exams in the future however currently the e-proctoring software is not where it should be. Remote exams could also increase the exam

fee to the candidates. We need to protect the integrity of our exam especially with all the effort and work that goes into developing it. The ABVS and some other specialty colleges utilized e-proctored exams as a means to an end; however, all of them are planning to go back to in person exams when last contacted.

The meeting was adjourned at 1:31pm.

Respectfully submitted,  
Alexis Borich  
ACVD Executive Secretary